



## EVO Electric Ltd Privacy Statement & Data Protection Policy

### GENERAL

The Data Protection Act 1998 implements the EU Data Protection Directive (No. 95/46) in the United Kingdom. The Data Protection Directive has an impact throughout the states of the European Economic Area.

The 1998 Act provides for regulation of the processing of information relating to personal data (data about living people through which they may be individually identified). It regulates the processing of information which, as far as EVO Electric Ltd is concerned, will relate mainly to EVO Electric Ltd's own staff, applicants for, clients who are individuals or partnerships (not limited companies) and details of potential client individuals or prospective employee candidates who are held on EVO Electric Ltd's database.

The Act's requirements extend to relevant personal data obtained, recorded or held by EVO Electric Ltd and the organisation, retrieval, use, disclosure or destruction of relevant data.

EVO Electric Ltd has taken and continues to take the requisite steps needed within its business organisation to comply with the data protection principles contained in the Data Protection Act 1998 and all other applicable legislation. EVO Electric Ltd monitors its compliance on a continual basis as a matter of good business practice.

### CLIENTS, SUPPLIERS AND PARTNERS

EVO Electric Ltd is committed to protecting the privacy and confidentiality of its suppliers, clients and partners to upholding data protection principles in accordance with the Data Protection Act 1998. Personal data will be processed in accordance with the rights of the data subject under the Act.

Relevant company information and contact details will be held on our database and used to facilitate the search for appropriate business and operational services.

EVO Electric Ltd will take appropriate technical and organisational measures against unauthorised or unlawful processing and accidental loss, destruction or damage to personal data held on our systems. In the event that EVO Electric Ltd staff are required, in the course of their duties, to access data held on clients' own systems, these staff are made fully aware of their obligation to comply with the 1998 Act.

Personal data will be kept up to date wherever reasonably possible and will be kept no longer than necessary for the purposes for which it is processed and authorised for use. If at any time you wish to have us delete, update or amend the details we hold about you, please advise [data@evo-electric.com](mailto:data@evo-electric.com)

If you receive unwanted communications from EVO Electric Ltd, please advise us by replying with the word 'unsubscribe' in the subject line. We will not pass on your details to any third party outside EVO Electric Ltd without your prior written consent.

You have a right to know about the information EVO Electric holds about you by written request and on payment of a fee of £10. If you have any queries about this statement or any of the Data Protection practices of EVO Electric Ltd, you may contact us by emailing [data@evo-electric.com](mailto:data@evo-electric.com)

### WEBSITE

EVO Electric Ltd does not capture or store any personal information about individuals who access our website, except where they voluntarily choose to give us their personal details by email. In these cases, the personal information given is used strictly within the provisions of the Data Protection Act 1998.

This website does not use Cookies in any way. (A Cookie is a small file sent from a web server to a browser which can be used to recognise and track visitors to a website.)

A visitor's IP address will automatically be logged for statistical purposes when she/he accesses this website, but this information is not associated in any way with the visitor's personal details and in itself cannot be used to identify the visitor.

Our website may link to other websites and we wish to draw to your attention that we cannot be responsible with respect to privacy policies or data protection policies and procedures maintained or followed by the operators of such other websites.